

CORE Foundations Job Development Process

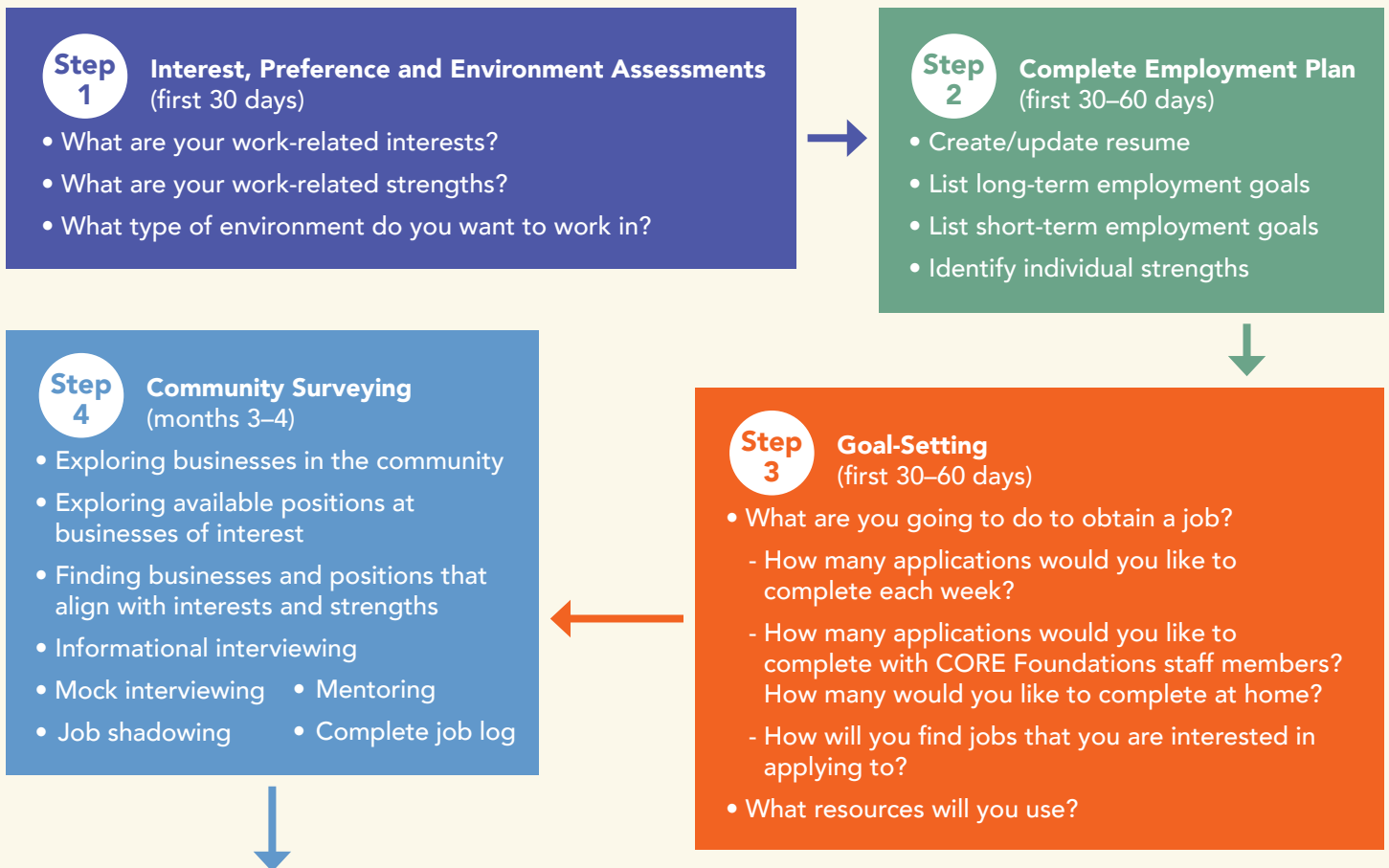
Kennedy Krieger Institute takes a multifaceted approach to helping individuals with disabilities obtain and maintain meaningful employment and community engagement.

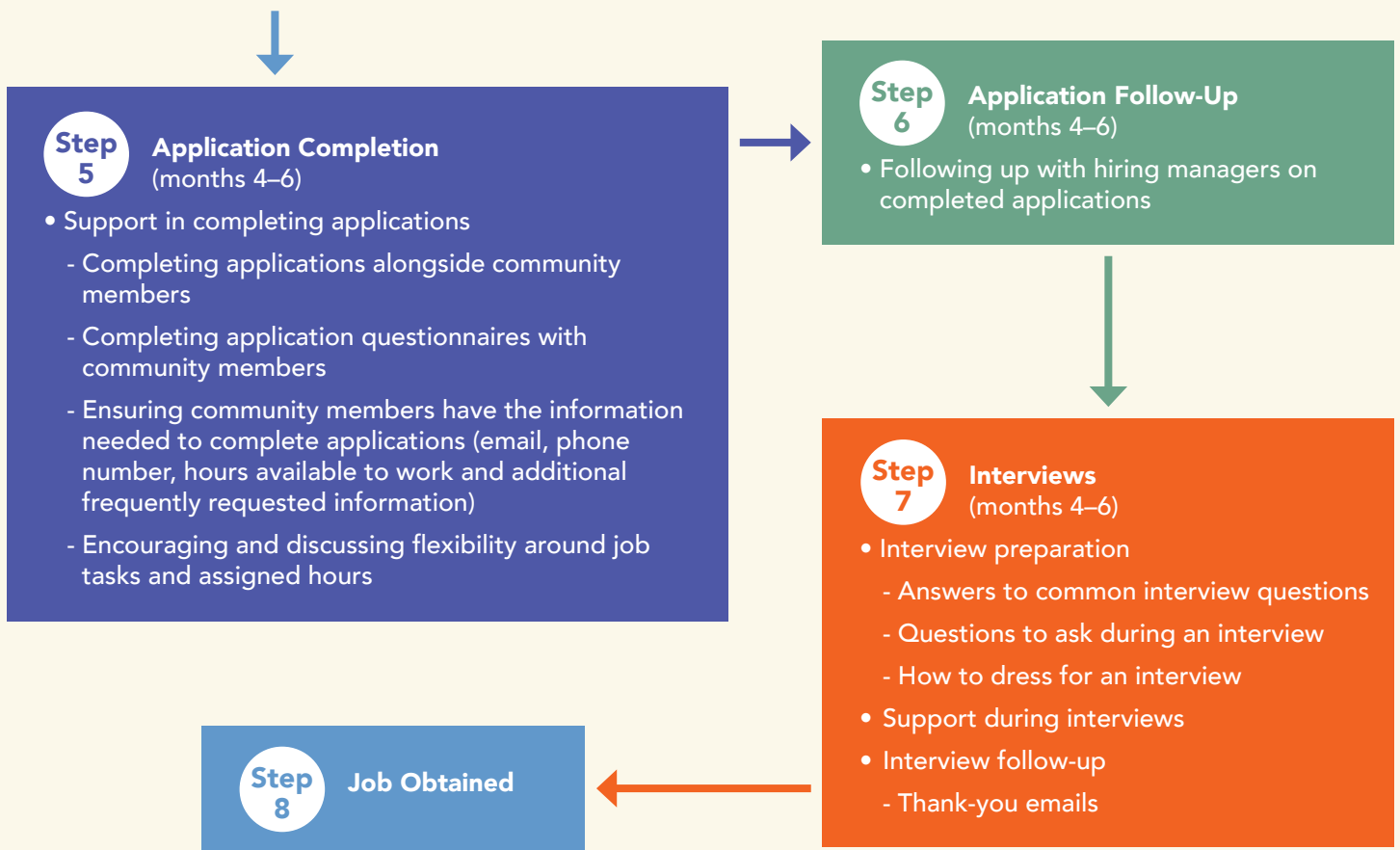
The information below outlines CORE Foundations' job development process. Our person-centered process aims to support individuals in obtaining and maintaining paid employment. Information on each step of the process, support provided by CORE Foundations' staff members, expected time frame for each step, and the role of the family are included below. Please note that the job development timeline is subject to change based on the individual person and/or change in job status.

About CORE Foundations

CORE Foundations is a licensed Developmental Disabilities Administration adult provider for the state of Maryland, and a 100% community-based program. CORE Foundations provides employment services through the Division of Rehabilitation Services. CORE Foundations provides person-centered services that foster personal growth, promote meaningful relationships, and empower people with disabilities to achieve independence at their home, workplace and community.

- Step 1** Interest, Preference and Environment Assessments
- Step 2** Complete Employment Plan
- Step 3** Goal-Setting
- Step 4** Community Surveying
- Step 5** Application Completion
- Step 6** Application Follow-Up
- Step 7** Interviews
- Step 8** Job Obtained

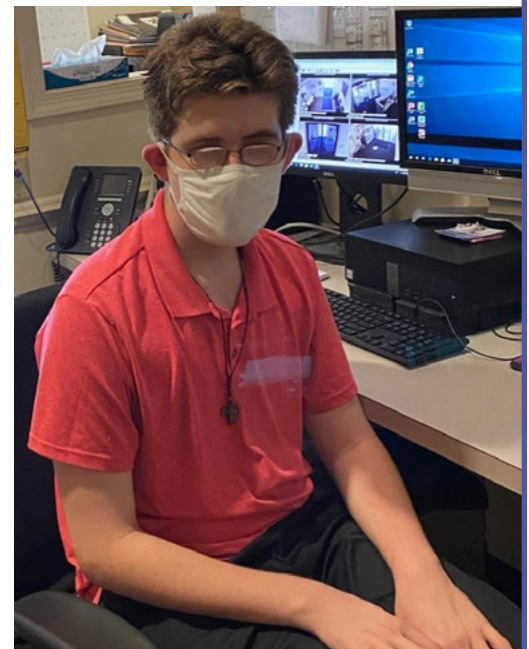




Role of the Family

Families play a crucial role in the job development process and are a vital part of the community member's team. Families can support the job development process by:

- Helping community members search for jobs at home
- Helping community members apply for jobs at home
- Maintaining open communication with the CORE Foundations team on jobs of interest to community members, jobs that are applied to at home, and strategies that are successful and unsuccessful throughout the process
- Encouraging community members to be active participants in the job development process
- Utilizing personal connections and networking to support finding opportunities for the community member (employment, volunteering, job shadowing, informational interviewing, mock interviewing and other employment-related opportunities)
- Reinforcing strategies and feedback at home
- Maintaining open communication with the CORE Foundations team once a job has been obtained



Tyler, a Kennedy Krieger Institute employee, at his security shift during his Project SEARCH internship experience

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Kennedy Krieger Institute